

Education budget

PhD candidates employed by CWTS or funded through grants and scholarships (NWO, ERC, CSC etc.) have a budget of up to 800€ per year to cover course fees for their required training hours (for four years in total). The exact selection of activities must be discussed with and approved by the supervisors, in accordance with the [coursework requirements](#). PhD candidates interested in acquiring a partial BKO can also use their education budget to pay the fees for the required BKO coursework, provided that they teach in CWTS-led courses. The education budget cannot be used to cover fees for Dutch language courses. External PhD candidates are exempt from all coursework requirements.

Travel budgets

PhD candidates employed by CWTS have access to a travel budget that covers expenses for attendance of conferences and events (for four years in total). The exact amount of this budget is defined in the CWTS traveling policy [link will be added soon]. Funds can also be saved up for a more expensive trip. It is therefore important for PhD candidates to think carefully about which events they wish to attend and to make sure there are sufficient funds for them. For 3rd and 4th year PhD candidates, conference attendance should include an active contribution such as giving a talk or presenting a poster. The exact choice of events attended must be discussed with and approved by the supervisors. Where possible, we expect PhD candidates to apply for waivers and other subsidies offered by conference organizers and [Leiden University itself](#).

PhD candidates on grants or scholarships (NWO, ERC, CSC etc.) should cover their traveling cost from these funds. We are currently unable to provide financial support for conference attendance for external PhD candidates.